

2022 - BI-WEEKLY EMPLOYEES CUT-OFF DATE SCHEDULE without December

Work Period done		Cut-off Dates				
Begin	End	Payment Request Forms / Temp New Hires due by 5:00 PM*	Temp Panel Updates s/b made by 5 PM on this date	Kronos Employee Data Entry and Approval by 5:00 PM	Supervisor Approval by 1:00 PM	PAY DATE
<i>NOTE: Pay periods with an earlier cutoff are bolded</i>						
12/12/2021	- 12/25/2021	12/14/2021	12/15/2021	12/17/2021	12/20/2021	12/29/2021
12/26/2021	- 1/08/2022	1/03/2022	1/06/2022	1/07/2022	1/10/2022	1/14/2022
1/09/2022	- 1/22/2022	1/14/2022	1/20/2022	1/21/2022	1/24/2022	1/28/2022
1/23/2022	- 2/05/2022	1/31/2022	2/03/2022	2/04/2022	2/07/2022	2/11/2022
2/06/2022	- 2/19/2022	2/14/2022	2/17/2022	2/18/2022	2/21/2022	2/25/2022
2/20/2022	- 3/05/2022	2/28/2022	3/03/2022	3/04/2022	3/07/2022	3/11/2022
3/06/2022	- 3/19/2022	3/14/2022	3/17/2022	3/18/2022	3/21/2022	3/25/2022
3/20/2022	- 4/02/2022	3/28/2022	3/31/2022	4/01/2022	4/04/2022	4/08/2022
4/03/2022	- 4/16/2022	4/11/2022	4/14/2022	4/15/2022	4/18/2022	4/22/2022
4/17/2022	- 4/30/2022	4/25/2022	4/28/2022	4/29/2022	5/02/2022	5/06/2022
5/01/2022	- 5/14/2022	5/09/2022	5/12/2022	5/13/2022	5/16/2022	5/20/2022
5/15/2022	- 5/28/2022	5/23/2022	5/26/2022	5/26/2022	5/27/2022	6/03/2022
5/29/2022	- 6/11/2022	6/06/2022	6/09/2022	6/10/2022	6/13/2022	6/17/2022
6/12/2022	- 6/25/2022	6/20/2022	6/23/2022	6/24/2022	6/27/2022	7/01/2022
6/26/2022	- 7/09/2022	7/01/2022	7/07/2022	7/08/2022	7/11/2022	7/15/2022
7/10/2022	- 7/23/2022	7/18/2022	7/21/2022	7/22/2022	7/25/2022	7/29/2022
7/24/2022	- 8/06/2022	8/01/2022	8/04/2022	8/05/2022	8/08/2022	8/12/2022
8/07/2022	- 8/20/2022	8/15/2022	8/18/2022	8/19/2022	8/22/2022	8/26/2022
8/21/2022	- 9/03/2022	8/29/2022	9/01/2022	9/01/2022	9/02/2022	9/09/2022
9/04/2022	- 9/17/2022	9/12/2022	9/15/2022	9/16/2022	9/19/2022	9/23/2022
9/18/2022	- 10/01/2022	9/26/2022	9/29/2022	9/30/2022	10/03/2022	10/07/2022
10/02/2022	- 10/15/2022	10/10/2022	10/13/2022	10/14/2022	10/17/2022	10/21/2022
10/16/2022	- 10/29/2022	10/24/2022	10/27/2022	10/28/2022	10/31/2022	11/04/2022
10/30/2022	- 11/12/2022	11/07/2022	11/10/2022	11/11/2022	11/14/2022	11/18/2022
11/13/2022	- 11/26/2022	11/17/2022	11/22/2022	11/23/2022	11/28/2022	12/02/2022
11/27/2022	- 12/10/2022	12/05/2022	12/08/2022	12/09/2022	12/12/2022	12/16/2022

*Includes Payment Requests for Biweekly Staff, Biweekly Temps and Special Pay forms